



TENANT NOTICE TO VACATE PREMISES (RELINQUISHMENT OF POSSESSION)

INSTRUCTIONS AND LIMITATIONS FOR COMPLETION AND USE OF THIS FORM

- Any notice of change of tenancy must be in written form, must be signed by all tenants, and must be delivered to lessor either in person, by USPS mail or as an emailed pdf document. Notices are not valid until received by lessor. Verbal notices of any sort are unenforceable and will not be accepted. All adult contracted tenants must sign and execute this document to effect full vacancy of premises.
- Tenant must provide at least minimum 30-day notice of intent to vacate. Even if shorter notice is provided, tenant is still financially responsible for 30-day rent period commencing as of date notice is received by lessor.
- This form is not a sufficient release of tenancy in instances where resident is on a fixed-term contract, desiring to vacate prior to the nominal contract expiration date. "Early Contract Release Agreement" is available for that purpose. See the referenced form or a DeDe's representative for details.
- This form is not a sufficient or complete release of tenancy and liability where one (or more) tenant(s) wish to vacate, while leaving other original tenant(s) under contract. "Notice of Tenant Request to Partially Vacate Premises" is available for that purpose. Additional negotiation, qualification, documentation and costs will apply. See the referenced form or a DeDe's representative for details.
- Whenever multiple tenants are vacating, tenants are encouraged and requested to identify on this document one individual tenant who will be the primary point of contact for all processes through the remainder of tenancy.
- Tenant(s) are encouraged to provide ONE forwarding address below, and ONE named recipient of security deposit refund and accounting. Lacking specific forwarding instructions on this form, security deposit refund and accounting will be made payable to all named tenants and mailed to last known address (that being the vacated property). Contact a DeDe's rep for recommended "best practices."
- By their signature(s) below, vacating resident(s) authorize DeDe's Rentals to provide tenancy information to prospective landlords or mortgagors.
- Tenant(s) understand and agree that rent remains due through date that ALL keys and means of access are delivered to DeDe's Rentals or 30 days from notice, whichever is greater. If subscribed to DeDe's online tenant portal, access may be restricted during remainder of tenancy; rent will still be due and payable per terms of contract, but cashier's check or money order may be required for payment.

PROPERTY ADDRESS: _____ **APT #:** _____

All residents of legal age (18+) listed below, representing all tenants at identified property, intend to vacate premises on or before: _____ (please provide date). Forwarding recipient name and address: _____

Check here for Primary Tenant

<input type="checkbox"/>	_____	_____	_____	_____
	Resident #1 signature	Date	Primary phone	Email address
<input type="checkbox"/>	_____	_____	_____	_____
	Resident #2 signature	Date	Primary phone	Email address
<input type="checkbox"/>	_____	_____	_____	_____
	Resident #3 signature	Date	Primary phone	Email address
<input type="checkbox"/>	_____	_____	_____	_____
	Resident #4 signature	Date	Primary phone	Email address
<input type="checkbox"/>	_____	_____	_____	_____
	Resident #5 signature	Date	Primary phone	Email address

